



CAMPUS TRANSPORTATION COMMITTEE

February 16, 2018

Minutes

1420 WARF

8:30am-10:00am

VOTING MEMBERS PRESENT: Dave Marcouiller–Chair, Shawn Arneson, George Chen, Donna Egelski, Rachel Maske, Sara Nagreen, Jim O'Brien (alternate), Jerry Moran, Cameron Scarlett, Peter Van Kan,

VOTING MEMBERS ABSENT: Theresa Adams, Aaron Crandall, Beau Burdett, Cullen Vens

NON VOTING MEMBERS IN ATTENDANCE: Patrick Kass

NON VOTING MEMBERS ABSENT: Gary Brown

GUESTS: Jim Bogan, Rob Kennedy, Troy Ruland, Carolyn Wolff

RECORDER: Anne Bogan

1. Call to Order, Introductions:

- Called to Order at 8:30am
- Introduction of Guests & Members
- Approval of December 13, 2017 Minutes – motion to approve the minutes made by D. Marcouiller and second by S. Nagreen.
Approved - Passed by voice vote with one abstained vote

2. Director's Report: P. Kass

- Associated Director – Parking job listing has been posted with a deadline of February 28
- Vet Med AE interviews are set for March 6, 2018. Hoping to begin the design process by late March or Early April.
- FY19 Program Changes (Handout)
 - Review of the Service Permit Program on campus is on-going. Possible changes may include:
 - Limit the number service stalls in parking structures
 - Increase the cost of a service permit to the highest permit base lot level
 - Sell service permits to departments only (not individuals)
 - Tighten the justification criteria
 - Not ready to bring a proposal to the CTC; still in the discussion stages with the TS Team
 - Keep gates down 24/7 in lots (17, 20, 36 & 76). The gates would be down but there would not be a charge to use the lots on weekends. This allows us to maintain an accurate stall inventory for each gated facility.
 - Bus Consultant
 - Reviewing the East – West Corridor, the 80 Route
 - Also reviewing 85 South campus route
 - This will be a quick study to determine if there are better routes available.
 - Study will be concluded this spring and this committee will be provided the information.
 - Cost of the study is \$10,000
 - Any changes must go through the federal process which involves a public hearing.
 - We contract number of bus hours per year.
 - Lakeshore Path Bridge Project
 - Lot 8 near Limnology located on the eastside of campus is congested with a parking lot, pedestrian and bike traffic.
 - Transportation Services would like to have a study conducted to build a bridge to bypass this congestion and provide some relief to this area.
 - At this time the cost of the study is unknown or how to make it work

- Will need to consult with the DNR and review DNR regulations
- WISCard/Bus Pass
 - Discussion with Madison Metro continue on converting the WISCard to function as the bus pass.
 - Using the WISCard as a bus pass would cut down on the fraudulent use of the current bus pass program. Currently bus drivers are supposed to be checking for valid passes.
 - Transportation Service disables bus passes when an employee leaves employment at the University or passes are reported lost/stolen.
- 3:2 Rate Conversion
 - Patrick requested from the committee to continue with the 3:2 rate conversion as we are going into the 5th year of a 6 year plan.
 - Fall 2019 will be the last year of the 3:2 conversion plan

MOTION: To approve the rate increase according to the 3:2 conversion plan for the 5th year -FY19 made by R. Maske and second by S. Nagreen.

DISCUSSION: None

VOTE: Approved by a voice vote

- Madison Metro Bus - Continuing to look at our contract and work with them in regards to any changes.
- 2018 Tax Bill
 - Parking, transportation and buses are now subject to the UBIT (unrelated business income tax)
 - This affects the bus pass and pretax payroll deduction plans
 - Does not affect other parking programs
- Employee Bus Pass Program (Handout)
 - As it relates to the 2018 Tax Bill – TS would incur 21% tax on the bus pass subsidy
 - If we do nothing it will cost Transportation Services \$700k increase in expenses
 - Charging \$120 for the bus pass will just cover the cost of the new tax increase
 - Still waiting on the 2018 Tax Guidance from the IRS
 - Not proposing to do anything at this time, this is just information for the committee.

3. Chair Discussion: D. Marcouiller

- D. Marcouiller's term expires June 30, 2018, so he will no longer be the chair of CTC or on the committee.
- He would like to see a transition happen with the new chair. (By-laws state the chair shall be a faculty member).

4. Other Agenda Items:

- *Commuter Solutions update* – D. Ward (nothing to report -not present)
- *Construction Updates* - R. Kennedy presented updates.
 - Lake St lanes to be shut down to one lane to accommodate a crane for the Music Performance Project.
 - Current construction updates can found on the Transportation Services website.
 - <http://transportation.wisc.edu/resources/construction.aspx>

5. Future Agenda Items-

- March Meeting – Continue discussion on FY19 program changes
- April Meeting – FY19 Budget
- May Meeting – 2017-2018 CTC Annual Report

6. Adjournment: 10:01am

Next meeting:

March 9, 2017
1420 WARF
8:30a.m. – 10a.m

Handouts:

February 16, 2017 CTC Agenda
December 132017 CTC Minutes
FY19 Program Changes – Campus Transportation Proposals
Employee Bus Pass Program