Transportation Services
University of Wisconsin–Madison

TS Numbers

Due to UW-Madison campus-wide PCI Compliance (credit card compliance), we do not process credit card (pro-card) numbers from UW Departments for permit, validation, or value pass orders. Your department must obtain a TS number from FP&M Physical Plant and use it for purchases from Transportation Services.

What's a TS Number?

- A TS number is a five or six digit number. It maps to a funding rule, which is your department's funding string. You can expire fund rules and make new rules, but your TS number stays the same.
- "TS" stands for Transportation Services and **must be included in front of the numbers** with all orders.
- The customer will have all the information necessary to fill out the form except their Transportation Customer # (CUID). You must contact Transportation Services to obtain this information.
- **MAKE A NOTE - Your Transportation Customer # (CUID) is: _____**
  - *Please record your account number for future reference.*
- Persons ordering the permits MUST INCLUDE THEIR TRANSPORTATION CUSTOMER # in the "Transportation Customer #" box in the online form.

To apply for a TS Number

- Go to the Physical Plant – Financial Management Portal: https://www.fpm.wisc.edu/administrativebilling/Home/tabid/55/Default.aspx
- Login with your Net ID and password
- Click on My Funding
- Click on Create a NEW Cost Center (upper left hand corner)
- Once you submit the form online, the TS number will be emailed to you
- If additional help is needed, please contact Business Operations and Purchasing at fpmbop@fpm.wisc.edu