



UW Carpool Permit Frequently Asked Questions

What options does Transportation Services offer for carpooling?

UW Transportation Services administers a carpool program for faculty, staff and UW Hospital employees. We offer two options:

Carpool registration. By this method, you can register carpool members by associating them with an existing annual UW parking permit, such as a base lot or Flex permit. This means one member of the carpool must already have an annual parking permit.

Carpool permit. To apply for a carpool permit you must have at least 3 people in the carpool and none of them can already have an annual base lot permit.

What are the benefits of holding a carpool permit?

Carpool permits are offered on a first-come, first-served basis. There is no wait list. Carpool permit applicants also have a better chance of receiving a permit in their most preferred lot.

Carpoolers are eligible for the Emergency Ride Home program. Carpool members also receive six (6) complimentary daily parking passes to use in case the main permit is unavailable, or a member cannot ride in the carpool that day.

Carpoolers save money on parking by splitting the cost of the permit. You can also choose to split fuel costs.

By carpooling, you reduce the number of single-occupancy vehicles on campus, traffic congestion, and fuel emissions.

How much does a carpool permit cost?

Carpool permits are the same price as base lot permits of that lot. Carpool permits are also pro-rated just like an annual base lot permit.

The carpool captain is responsible for providing payment to Transportation Services. We accept payment via payroll deduction, credit card, check and cash. Transportation Services cannot split payment among members. Carpool members must make their own arrangements for sharing the permit cost.

Which member of my carpool should apply for the permit?

Consider the following factors: Are any members planning to leave employment? Which payment method do the carpool members wish to use to pay for the permit? Which lot would the carpool like to park in? If the permit applicant applies and selects payroll deduction, how often is their paycheck processed? All of these questions are important to consider when applying for a permit.

How do I apply for the carpool permit?

The carpool applicant must collect information from the carpool members and apply for the permit on our website. We need the following information for each carpool member: Name, WisCard or Hospital ID number, email address, and home address. Complete the application here: transportation.wisc.edu/carpool.

How do I add or remove a member, or cancel the carpool?

Email carpool@fpm.wisc.edu with information about the changes to your carpool. If a carpool with a carpool permit drops below three members, that carpool has 30 days to find a new member. The permit will be canceled after 30 days if the carpool is no longer eligible for the permit.

Which parking lots offer carpool permits?

Carpool permits are available in the following lots. More lots may be added in the future depending upon demand.

6 Helen C. White Garage	36 Observatory Drive Ramp
7 Granger Hall Garage	46 Lake & Johnson Ramp
17 Engineering Drive Ramp	60 800 Walnut Street
29 North Park Street Ramp	67 Linden Drive Garage
34 Tripp Hall	76 University Bay Ramp

What if I don't want to apply for a carpool permit or register my carpool?

Carpool permits are optional and you are not required to apply for a carpool permit or register your carpool in order to carpool to campus. You can ride with your carpool and park with any valid permit. However, by opting out of a carpool permit or registration, you miss out on the benefits of the Emergency Ride Home program and six (6) free daily parking passes.

How can I form a carpool?

The best way to form a carpool is to register as a rider or driver (or both) with RoundTrip, a commute service operated by Dane County. Visit roundtripgreatermadison.org to register. Also consider asking coworkers or neighbors if they would be interested carpooling together. Transportation Services cannot suggest matches.

Where can I find more information about carpooling to campus?

More information about carpooling is available at transportation.wisc.edu/transportation/carpool.